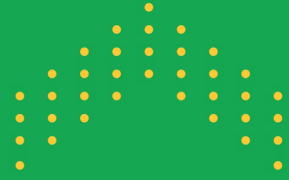




ample  
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# Certified Management Accountant (CMA)

## **Program Overview**

### **Why become a CMA?**

Being a CMA sends a Clear Message to the Professional World and Companies. It shows the Mastery of Advanced Financial and Accounting skills, a High Level of Competency, and Serious Commitment. This makes the CMA essential for Accounting and Financial Professionals. Earning the Certification also Opens the Door to a Worldwide Elite Professional Network through the Institute of Management Accountants (IMA®) that connects more than 18,000 Active CMA's. CMAs are rewarded in terms of Higher Salaries, more Challenging Work Responsibilities, and Greater Career Advancement Opportunities. Leading Employers Selectively Recruit CMAs to Fill Positions that Require Vital Accounting and Financial Management Skills: from Multinational Corporations to Private Firms, Academic Institutions, and Non-Profit Organizations.

### **What does CMA mean?**

Earning the CMA Credential Certifies you have the Skills needed to Succeed at Financial Planning, Analysis, Control, and Decision Support, and it also represents your Commitment to Professional Ethics. In addition to these Basic skills, the CMA Certification Focuses on Advanced Skills such as Budgeting, Forecasting, and Managing Costs. All these are required to Effectively Evaluate Investment Opportunities and Support Strategic Financial Decisions based on Solid Analysis and Sound Ethics. Employers value the CMA because it drives Long-Term Growth, Representing Comprehensive Financial Analysis Plus Accurate Financial Reporting.

### **Who should Apply?**

The CMA credential is Ideal for Staff Accountants, Cost Accountants, Senior Accountants, Budget Analysts, Financial Analysts, Finance Managers, Finance Controllers, Treasurers, Vice Presidents (VP), Chief Executive Officers (CEO), Chief Financial Officers (CFO) and even more Individuals with a Vested Interest in the Field. Earning the CMA will make you Part of a Network of over 18,000 Credentialed Peers Worldwide.

### **The Real Value of the CMA?**

The CMA is Beneficial on many Levels and is in Demand. So much so that the Value can be clearly seen in Annual Earnings, as shown below. On Average, CMAs earn nearly \$30,000 Higher Annual Compensation than non-Certified Professionals do:

Non-Certified Accounting Professional

\$105,497

CMA Accounting Professional

\$139,578

Ample Institute offers the CMA exam review courses in the following study formats for both business to business and business to consumer channels:

- **Live** – The live classroom format offers a structured schedule and live personal interaction with instructors and peers. Students can ask questions, get study tips and instructor support, along with accessing all the study tools available in the self-study software.
- **Live Online** – Ample Institute’s Live Online course lectures provide the same structured schedule and real-time access to instructors, but in a virtual classroom format available anywhere in the world with reliable internet access.
- **Self-Study** – All CMA purchases include a license to access to Becker’s self-study online course software. The self-study online format provides a totally portable, multimedia-based format with recorded lectures, multiple choice questions, simulations, and practice exams.

## Classes

- Classes Start in January for the May/June Exam Testing Window and in May for the September/October & January/February Exam Testing Windows.
- 4 Months
- 1 Day per week
- 4-5 Hours per Day
- Examinations dates are left at the discretion of the Candidates.

## CMA Examination Details

### Part 1 – Financial Planning, Performance & Analytics

This course prepares students to pass part 1 of the CMA exam. Topics include External Financial Reporting Decisions, Planning, Budgeting, and Forecasting, Performance Management, Cost Management, Internal Controls, Technology and Analytics.

### Part 2 – Strategic Financial Management

This course prepares students to pass part 2 of the CMA exam. Topics include Financial Statement Analysis Corporate Finance, Decision Analysis, Risk Management, Investment Decisions, Professional Ethics.

## Eligibility to Sit for the CMA Exam

The CMA exam and credential are administered by the Institute of Management Accountants, Inc. (IMA). The IMA publishes its eligibility requirements to earn the CMA credential on their website. It is the CMA Exam candidate's responsibility to determine whether the IMA requirements to earn a CMA credential have been met. CMA Exam review courses are not required to be eligible to sit for the exam and are solely intended to help a student prepare for the exam through supplemental review material.

Learn more about the IMA's CMA Exam eligibility requirements by visiting: <https://www.imanet.org/cma-certification/getting-started>.

## Examination Administration

The CMA examination is given in a computer-based format and is offered at Prometric Testing Centres located throughout the world. An up-to-date listing of all Prometric Testing Centres can be found at Prometric's website, [www.prometric.com/ICMA](http://www.prometric.com/ICMA). Parts 1 and 2 are offered during the following three testing windows:

- January/February
- May/June
- September/October

Registrations for Parts 1 and 2 will close after the 15th of February, June, and October.

Register for an exam: •

- Online at the online store.
- By calling 800-638-4427, or (201) 573-9000 with your credit card information.

## Rescheduling or Cancellation of a Scheduled Appointment

Cancelling your appointment with Prometric does not generate a refund or an automatically approved test window change. It only allows you to have the possibility to reschedule the appointment for a different date in the same testing window. You can cancel your appointment and reschedule it for another date within the same testing window if you cancel 72 hours prior to your scheduled appointment. Prometric will charge you a fee if you cancel your exam within 30 days of the scheduled appointment date.

If you cancel your appointment with Prometric in less than 72 hours of your appointment, you will forfeit your exam fees with ICMA, and you will need to purchase a new registration.

You must sit for the exam during the testing window that you registered for. To cancel or reschedule your appointment online, please have your confirmation number ready and visit [www.prometric.com/ICMA](http://www.prometric.com/ICMA). Or you can call 800-479-6370 if you are in the U.S. or the Regional Registration Contact Center if you are located outside the U.S. Both options are available 24 hours, seven days a week. If you do not comply with the cancellation policy, you will be considered a “no-show” and you will need to re-register with ICMA and repay the examination fee.

## Qualifications and Requirements

### Eligibility Criteria

To be eligible for CMA certification, you must fulfil all the following requirements:

- Active membership in IMA
- Active CMA entrance fee
- Satisfy the education qualification.
- Satisfy the experience qualification.
- Complete all required examination parts.
- Comply with the IMA Statement of Ethical Professional Practice

### Eligibility Requirements for the CMA exam:

#### Education Qualification

- To become a certified CMA, candidates must satisfy one of the following education requirements and submit verification of education to ICMA within seven years of completing the CMA examination.
- Bachelor’s degree from an accredited college or university. • A partial listing of accredited international and U.S. institutions is available at: <http://univ.cc/world.php>.
- Degrees that are not accredited must be evaluated by an independent agency. A listing of these agencies can be found at [www.aice-eval.org](http://www.aice-eval.org) or [www.naces.org/members.php](http://www.naces.org/members.php).
- If you cannot locate your college or university on the accredited listing, please contact us at [ima@imanet.org](mailto:ima@imanet.org).
- Verification: All transcripts should be emailed directly from your college or university to the email address below.

### Professional Certifications

- A listing of approved certifications can be found at IMA Website.
- Verification: An official letter from an approved certifying organization confirming you are a qualified member should be emailed directly from the certifying organization to the email address below. CMA candidates must

submit all required educational documents translated into English in a PDF format to [aleuc@imanet.org](mailto:aleuc@imanet.org) along with your IMA membership number. In the event we require the original, you will be contacted by ICMA directly.

**Note:** Documents are shredded six months after your CMA profile has been updated.

### **The Ample Morgan CMA Program Advantage**

Ample Institute is a Silver Approved IMA CMA Course Provider - Through our Association with Morgan International, we are the First Platinum Provider for IMA's CMA Review across the Region.

### **How can Ample & Morgan help you prepare for your CMA Exam?**

Our Learning System Provides Students with a Full Test-Prep Experience with:

- Over 1,000 Pages of Vital CMA Knowledge.
- 850+ Multiple-choice Questions for Part 1 and over 1000 for Part 2.
- A Grade Book to Track your Progress.
- Available 24/7.
- Our Learning System allows you to Practice at your own pace and on your own Schedule.

### **Student Feedback**

Candidates may send comments or complaints regarding the course, instructors, or any other feedback to [info@ampletraining.com](mailto:info@ampletraining.com)

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